

Appendix A

2023/24 Fee Increase consultation letters

Residential & Nursing Care Homes

RE: Sefton Council Annual Consultation on Care Home Fees

I am writing in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.94%** increase to fees resulting in the following rates being implemented (with effect from 1st April 2023);

	Residential Care	EMI Residential	Nursing	EMI Nursing
<i>2022/23 Fee – Fee Rate originally set for 2022/23</i>	£561.10	£634.85	£576.98	£641.26
2023/24 Fee - 9.94% increase	£616.87	£697.95	£634.33	£705.00
Difference	£55.77	£63.10	£57.35	£63.74

The following table outlines how the increase has been calculated;

	Increase	% of Costs	% Increase Applied
Staffing (National Living Wage increase)	9.70%	70%	6.79%
Other Costs - CPI	10.50%	30%	3.15%
Total			9.94%

Please note the following;

- Increase calculations are based on originally set 2022/23 fee rates
- Nursing figures do not include Funded Nursing Care
- Any existing placements which are costed based on an individual Service User assessment will be increased based on the same percentage uplifts detailed in the table above. However, please note that the Council are exploring the implementation of new mechanisms to calculate and formulate fee levels for individually assessed Service Users
- Fees will be applicable from 1st April 2023

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions;

1. Whether the level of proposed fees set out will cover the cost of meeting assessed care needs within an efficient residential/nursing home for the period from 1st April 2023 to 31st March 2024; and
2. If you do not agree with the above rates and in particular, if you consider that they will not cover the Care Act 2014, the cost of meeting assessed care needs within an efficient residential/nursing home, please outline why and provide any supporting information that you feel may be pertinent.

The following plan/timeline outlines the next steps of the Consultation and decision-making process;

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence on the matters consulted on</i>)	20 th March 2023 - 16 th April 2023
3	Consultation event with Providers	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Providers together with other information available to the Authority</i>)	17 th April – 23 rd April 2023
5	Work on proposals and Cabinet report (including draft Cabinet report internal review and FD/LD stages, and production of supporting documentation).	24 th April 2023 – 30 th April 2023
6	Deadline for Cabinet report to be submitted	30 th April 2023
7	Letter to all Providers (<i>signposting them to Cabinet report - published the week in advance of the meeting</i>)	w/c 15 th May 2023
8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of "call-in" period for Decision</i>)	3 rd June 2023

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that;

1. This is being applied as a **without prejudice** payment to ensure that Providers receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.
2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to Neil.Watson@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours Faithfully



Deborah Butcher

Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Community Support

RE: Consultation on Sefton Community Support Rate – 2023/2024

I am writing in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.89%** increase to fees resulting in the following rates being implemented (with effect from 1st April 2023):

Table 1 - Proposed 2023/2024 Community Support Rate

Duration / Service Element	2023/24	2022/23
1 Hour	£19.66	£17.89

In the spirit of openness and transparency the table below details how the **£19.66** has been arrived at. Please also note:

- Fees would be applicable from 1st April 2023.
- The figures in the table below are not a definitive guide on expenditure on each specific element as it is acknowledged that Providers will have their own specific business models and operating costs.
- The above rate would also be applicable to Direct Payment recipients who utilise a CQC registered Agency.

Table 2 - Calculations for 2023/2024 Community Support Rate

Type of Cost	2022/2023 Current Rate	2023/2024 Rate	Rationale
Carer Basic Rate	£9.75	£10.70	9.7% Increase - NLW Increase
Travel Time	£0.98	£1.07	10% of Carer Basic Rate
Annual Leave	£1.15	£1.26	9.7% Increase - NLW Increase
Training	£0.18	£0.19	9.7% Increase - NLW Increase
Sickness	£0.20	£0.22	9.7% Increase - NLW Increase
NI	£0.55	£0.60	9.7% Increase - NLW Increase
Pension	£0.19	£0.20	9.7% Increase - NLW Increase
Mileage	£0.42	£0.46	9.7% Increase - NLW Increase
Other costs	£3.96	£4.38	CPI of 10.5%
Profit	£0.52	£0.57	3% on £19.09
Hourly cost	£17.89	£19.66	9.89% Increase on £17.89

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions:

1. Whether the level of proposed fees set out in the proposals and tables above will cover the cost of delivering Community Support services for the period from 1st April 2023 to 31st March 2024.
2. If you do not agree with the above rates, in particular if you consider that they will not cover the Care Act 2014, the cost of delivering Community Support services, please provide budgeted costings, together with evidence of actual

expenditure and a breakdown of your hourly rate, in support of your comments.

The following plan/timeline outlines the next steps of the Consultation and decision-making process;

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence on the matters consulted on</i>)	20 th March 2023 - 16 th April 2023
3	Consultation event with Providers	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Providers together with other information available to the Authority</i>)	17 th April – 23 rd April 2023
5	Work on proposals and Cabinet report (including draft Cabinet report internal review and FD/LD stages, and production of supporting documentation).	24 th April 2023 – 30 th April 2023
6	Deadline for Cabinet report to be submitted	30 th April 2023
7	Letter to all Providers (<i>signposting them to Cabinet report - published the week in advance of the meeting</i>)	w/c 15 th May 2023
8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of "call-in" period for Decision</i>)	3 rd June 2023

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that;

1. This is being applied as a **without prejudice** payment to ensure that

Providers receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.

2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to commissioningandcontracts@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours faithfully,



Deborah Butcher
Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Day Care

RE: Sefton Council Annual Consultation on Day Care Fees

I am writing in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.84%** increase to fees – from 1st April 2023. This increase is proposed in line with other community-based services fee increase proposals.

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions;

1. Whether the level of proposed fees set out will cover the cost of delivering Day Care services for the period from 1st April 2023 to 31st March 2024; and

- If you do not agree with the above rates and in particular, if you consider that they will not cover the Care Act 2014, the cost of delivering Day Care services, please outline why and provide any supporting information that you feel may be pertinent.

The following plan/timeline outlines the next steps of the Consultation and decision-making process;

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence on the matters consulted on</i>)	20 th March 2023 - 16 th April 2023
3	Consultation event with Providers	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Providers together with other information available to the Authority</i>)	17 th April – 23 rd April 2023
5	Work on proposals and Cabinet report (including draft Cabinet report internal review and FD/LD stages, and production of supporting documentation).	24 th April 2023 – 30 th April 2023
6	Deadline for Cabinet report to be submitted	30 th April 2023
7	Letter to all Providers (<i>signposting them to Cabinet report - published the week in advance of the meeting</i>)	w/c 15 th May 2023
8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of "call-in" period for Decision</i>)	3 rd June 2023

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that;

- This is being applied as a **without prejudice** payment to ensure that Providers receive an increase as soon as possible and do not have to wait for

full backdated payments to 1st April 2023 after the Cabinet decision.

2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to Rebecca.Bond@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours Faithfully



Deborah Butcher
Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Direct Payments – Personal Assistants

RE: Sefton Council Consultation on 2023/24 Direct Payment (Personal Assistant Rate)

I am writing to you as a Direct Payments Recipient who employs Personal Assistants, as Sefton Council are commencing formal consultation on our proposed rate paid for the 2023/24 financial year (1st April 2023 to 31st March 2024).

The Council are proposing a **11.92%** increase to fees resulting in the following rate being implemented (with effect from 1st April 2023).

Duration / Service Element	2023/24	2022/23
1 Hour	£14.55	£13.00
Sleep-in (10 Hour Night)	£119.83	£109.25
Waking Night (10 Hour Night)	£145.50	£130.00

Personal Assistant Rates

The proposed rate of **£14.55 per hour** will allow your Personal Assistants to be paid the National Minimum wage from 1st April 2023.

The rate that you receive per hour from Sefton Council is higher than the rate that

you pay your Personal Assistants. This is to ensure that you have sufficient monies to cover your **employers on costs**, which include:

- Additional support required when your Personal Assistant takes a holiday or is off sick.
- Double time for hours worked on an official bank holiday.
- Employer's contributions towards Workplace Pensions and National Insurance Contributions
- Annual Employers and Public Liability insurance payments

As a guide, we advise that you should pay your Personal Assistant a rate up to a maximum of £11 per hour. Should you choose to pay your Personal Assistants a higher rate per hour than the maximum rate (£11.00 per hour), then any shortfall of monies in the Direct Payments account must be paid from personal funds.

Consultation

As part of this consultation process the Council particularly wishes to receive and consider your feedback in relation to the following questions.

1. Do the proposed rates set out cover the cost of employing a Personal Assistant and meeting assessed care needs for the period from 1st April 2023 to 31st March 2024?
2. If you do not think that the proposed rates will cover the cost of employing a Personal Assistant and meeting the Care Act 2014, assessed care needs, please outline why and provide any supporting information that you feel may be pertinent.

If you would like to respond to the consultation and the questions above, require a breakdown of how the rates have been calculated or should you have any comments you would like to make, then please e-mail selfdirectedsupport@sefton.gov.uk or write to *Consultations, Self-Directed Support team, 1st Floor, Magdalen House, Trinity Road, Bootle L20 3NJ.*

The Council will also be running online consultation events via Microsoft Teams, if you would like to participate then please contact us as above.

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that:

1. This is being applied as a **without prejudice** payment to ensure that Recipients receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.

2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours sincerely



Deborah Butcher
Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Timeline for consultation

The following plan/timeline outlines the next steps of the Consultation and decision-making process.

Ref	Action	Target Date
1	Confirm Proposals and Process to Direct Payment Recipients (<i>Letter to all Recipients to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Recipients (<i>Recipients to supply comments, information and evidence on the matters consulted on</i>)	21 st March 2023 - 16 th April 2023
3	Consultation event with Recipients	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Recipients together with other information available to the Authority</i>)	17 th April – 23 rd April 2023
5	Work on proposals and Cabinet report (including draft Cabinet report internal review and FD/LD stages, and production of supporting documentation).	24 th April 2023 – 30 th April 2023

6	Deadline for Cabinet report to be submitted	30 th April 2023
7	Letter to all Recipients (<i>signposting them to Cabinet report - published the week in advance of the meeting</i>)	w/c 15 th May 2023
8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of "call-in" period for Decision</i>)	3 rd June 2023

Domiciliary Care

RE: Sefton Council Annual Consultation on Domiciliary Care Fees – PDPS Providers

I am writing in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.89%** increase to fees resulting in the following rates being implemented (with effect from 1st April 2023);

Table 1 - Proposed 2023/2024 Domiciliary Care Rate

Duration / Service Element	2023/24 Proposed Rate	2022/23 Originally Set Rates
1 Hour	£19.66	£17.89
45 Minutes	£14.75	£13.42
30 Minutes	£9.83	£8.95
15 Minutes	£4.92	£4.47
Sleep-in (8 Hour Night)	£95.86	£87.40
Waking Night (8 Hour Night)	£157.28	£143.12

The following table outlines how the increase has been calculated;

Table 2 - Calculations for 2023/2024 Domiciliary Care Rate

Type of Cost	2022/23 Originally Set Rate	2023/24 Rate Element	Rationale
Carer Basic Rate	£9.75	£10.70	9.7% Increase - NLW Increase
Travel Time	£0.98	£1.07	10% of Carer Basic Rate
Annual Leave	£1.15	£1.26	9.7% Increase - NLW Increase
Training	£0.18	£0.19	9.7% Increase - NLW Increase
Sickness	£0.20	£0.22	9.7% Increase - NLW Increase
Ni	£0.55	£0.60	9.7% Increase - NLW Increase
Pension	£0.19	£0.20	9.7% Increase - NLW Increase
Mileage	£0.42	£0.46	9.7% Increase - NLW Increase
Other costs	£3.96	£4.38	CPI of 10.5%
Profit	£0.52	£0.57	3% on £19.09
Hourly cost	£17.89	£19.66	9.89% Increase on £17.89

Please note the following:

- Increase calculations are based on originally set 2022/23 fee rates.
- Fees would be applicable from 1st April 2023.
- The figures in the table below are not a definitive guide on expenditure on each specific element as it is acknowledged that Providers will have their own specific business models and operating costs.
- The Sleep-in rate above is based on the new National Living Wage of £9.50 plus 15% on costs (I.E. (£10.42 + 15%) x 8 hours).
- The above 'daytime' rates would also be applicable to Direct Payment recipients who utilise a CQC registered Agency.

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions:

1. Whether the level of proposed fees set out will cover the cost of delivering Domiciliary Care the period from 1st April 2023 to 31st March 2024; and
2. If you do not agree with the above rates and in particular, if you consider that they will not cover the Care Act 2014, the cost delivering Domiciliary Care, please outline why and provide any supporting information that you feel may be pertinent.

The following plan/timeline outlines the next steps of the Consultation and decision-making process:

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence on the matters consulted on</i>)	20 th March 2023 - 16 th April 2023
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8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of "call-in" period for Decision</i>)	3 rd June 2023

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that:

1. This is being applied as a **without prejudice** payment to ensure that Providers receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.
2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to pippa.mchaffie@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours Faithfully



Deborah Butcher

Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Extra Care

RE: Sefton Council Annual Consultation on Extra Care Fees

I am writing in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.84%** increase to fees resulting in the following rates being implemented (with effect from 1st April 2023);

Duration / Service Element	2023/24	2022/23
Hourly Rate	£18.41	£16.76
Sleep-in (9 Hours)	£107.85	£98.33
Sleep-in (10 Hours)	£119.83	£109.25
Waking Night (9 Hours)	£165.69	£150.84
Waking Night (10 Hours)	£184.10	£167.60

The following table outlines how the increase has been calculated;

Type of Cost		Rationale	Notes	2023/24	Rationale
Carer Basic Rate	£9.63	6.62%		£10.56	9.7% NLW Increase
Management	£0.67	6.62%		£0.74	9.7% NLW Increase

Administration	£0.49	6.62%		£0.54	9.7% NLW Increase
Annual Leave	£1.33	6.62%		£1.46	9.7% NLW Increase
Training	£0.31	6.62%		£0.34	9.7% NLW Increase
Sickness	£0.24	6.62%		£0.26	9.7% NLW Increase
NI	£0.70	34.62%		£0.77	9.7% NLW Increase
Pension	£0.37	6.62%		£0.41	9.7% NLW Increase
Other costs	£2.53	7.40%	10.00%	£2.80	10.5% CPI
Profit	£0.49	3.00%	3% on £16.27	£0.54	3% on £17.88
Hourly Fee	£16.76		7.71% Increase	£18.41	9.84% Increase

Please note the following;

- Fees will be applicable from 1st April 2023

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions;

1. Whether the level of proposed fees set out will cover the cost of meeting assessed care needs within an efficient Extra Care Scheme for the period from 1st April 2023 to 31st March 2024; and
2. If you do not agree with the above rates and in particular, if you consider that they will not cover the Care Act 2014, the cost of meeting assessed care needs within an efficient Extra Care Scheme, please outline why and provide any supporting information that you feel may be pertinent.

The following plan/timeline outlines the next steps of the Consultation and decision-making process;

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence on the matters consulted on</i>)	20 th March 2023 - 16 th April 2023
3	Consultation event with Providers	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Providers together with other information available to the Authority</i>)	17 th April – 23 rd April 2023

5	Work on proposals and Cabinet report (including draft Cabinet report internal review and FD/LD stages, and production of supporting documentation).	24 th April 2023 – 30 th April 2023
6	Deadline for Cabinet report to be submitted	30 th April 2023
7	Letter to all Providers (<i>signposting them to Cabinet report - published the week in advance of the meeting</i>)	w/c 15 th May 2023
8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of “call-in” period for Decision</i>)	3 rd June 2023

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that;

1. This is being applied as a **without prejudice** payment to ensure that Providers receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.
2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to jacqueline.byrne@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours Faithfully



Deborah Butcher
Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Individual Service Funds

RE: Sefton Council Annual Consultation on ISF Rates

I am writing in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.84%** increase to fees resulting in the following rates being implemented (with effect from 1st April 2023);

Duration / Service Element	2023/24 Pilot Project Rates	2022/23 Pilot Project Rates
1 Hour	£19.31	£17.58
Sleep-in (9 Hour Night)	£107.85	£98.33
Waking Night (9 Hour Night)	£173.79	£158.22

Please note the following:

- Fees would be applicable from 1st April 2023.
- The Sleep-in rate above is based on the new National Living Wage of £9.50 plus 15% on costs (I.E. (£10.42 + 15%) x 9 hours).

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions:

1. Whether the level of proposed fees set out will cover the cost of delivering ISF's in the period from 1st April 2023 to 31st March 2024; and
2. If you do not agree with the above rates and in particular, if you consider that they will not cover the Care Act 2014, the cost delivering ISF's, please outline why and provide any supporting information that you feel may be pertinent.

The following plan/timeline outlines the next steps of the Consultation and decision-making process:

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	24 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence</i>)	24 th March 2023 - 16 th

	<i>on the matters consulted on)</i>	April 2023
3	Consultation event with Providers	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Providers together with other information available to the Authority</i>)	17 th April – 23 rd April 2023
5	Work on proposals and Cabinet report (including draft Cabinet report internal review and FD/LD stages, and production of supporting documentation).	24 th April 2023 – 30 th April 2023
6	Deadline for Cabinet report to be submitted	30 th April 2023
7	Letter to all Providers (<i>signposting them to Cabinet report - published the week in advance of the meeting</i>)	w/c 15 th May 2023
8	Cabinet Decision	25 th May 2023
9	2023/24 Fees Published (<i>Following expiry of “call-in” period for Decision</i>)	3 rd June 2023

The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that:

1. This is being applied as a **without prejudice** payment to ensure that Providers receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.
2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to Neil.Watson@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours Faithfully



Deborah Butcher

Executive Director Adult Social Care and Health (DASS) and NHS Director Sefton

Supported Living

RE: Sefton Council Annual Consultation on Supported Living Fees

I am writing to you in order to commence formal Sefton Council consultation with you on our proposed fees for the 2023/24 financial year.

Firstly, please accept our apologies for the timescales for this consultation. We are aware that Providers will be experiencing pressures from 1st April 2023 and as a result, this letter includes measures being taken to mitigate this issue, in light of the consultation process/timeline detailed.

The Council are proposing a **9.84%** increase to fees resulting in the following rates being implemented (with effect from 1st April 2023);

Duration / Service Element	2023/24	2022/23
Hourly Rate	£18.41	£16.76
Sleep-in (9 Hours)	£107.85	£98.33
Sleep-in (10 Hours)	£119.83	£109.25
Waking Night (9 Hours)	£165.69	£150.84
Waking Night (10 Hours)	£184.10	£167.60

The following table outlines how the increase has been calculated;

Type of Cost		Rationale	Notes	2023/24	Rationale
Carer Basic Rate	£9.63	6.62%		£10.56	9.7% NLW Increase
Management	£0.67	6.62%		£0.74	9.7% NLW Increase
Administration	£0.49	6.62%		£0.54	9.7% NLW Increase
Annual Leave	£1.33	6.62%		£1.46	9.7% NLW Increase
Training	£0.31	6.62%		£0.34	9.7% NLW Increase
Sickness	£0.24	6.62%		£0.26	9.7% NLW Increase
NI	£0.70	34.62%		£0.77	9.7% NLW Increase
Pension	£0.37	6.62%		£0.41	9.7% NLW Increase
Other costs	£2.53	7.40%	10.00%	£2.80	10.5% CPI
Profit	£0.49	3.00%	3% on £16.27	£0.54	3% on £17.88
Hourly Fee	£16.76		7.71% Increase	£18.41	9.84% Increase

As part of this consultation process the Council wishes to particularly receive and consider your feedback in relation to the following questions;

1. Whether the level of proposed fees set out will cover the cost of delivering Supported Living Services for the period from 1st April 2023 to 31st March 2024; and
2. If you do not agree with the above rates and in particular, if you consider that they will not cover the Care Act 2014, the cost of delivering Supported Living Services, please outline why and provide any supporting information that you feel may be pertinent.

The following plan/timeline outlines the next steps of the Consultation and decision-making process;

Ref	Action	Target Date
1	Confirm Proposals and Process to All Providers (<i>Letter to all providers to confirm proposals and consultation process</i>)	20 th March 2023
2	Period for Consultation Responses from Providers (<i>Providers to supply comments, information and evidence on the matters consulted on</i>)	20 th March 2023 - 16 th April 2023
3	Consultation event with Providers	w/c 27 th March 2023 or w/c 3 rd April 2023
4	Assessment and Analysis of Responses (<i>Assessment and analysis of comments, information and evidence supplied by Providers together with other information available to the Authority</i>)	17 th April – 23 rd April 2023
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The Consultation period will run until **Midnight on Sunday 16th April 2023** so please ensure that all responses are returned by this time in order for them to be taken account of in our decision-making process.

As outlined, we are aware that the above timeline results in fees being set after 1st April 2023, so consequently the local authority will be applying the proposed rates on our finance systems so that it is actually paid as soon as possible (from 1st April 2023 onwards) to further support market sustainability, however please note that;

1. This is being applied as a **without prejudice** payment to ensure that Providers receive an increase as soon as possible and do not have to wait for full backdated payments to 1st April 2023 after the Cabinet decision.
2. This in no way pre-empts the outcome of the consultation exercise and final decisions.
3. Should the proposed increases be amended, then following the Cabinet decision, further adjusted payments would be made.

Please return your comments by e-mail to jacqueline.byrne@sefton.gov.uk

Once the consultation period has closed, we will give full consideration to any responses received before submitting a report to Cabinet for decision.

I would like to take the opportunity to thank you for taking the time to consider this matter and to respond to this consultation.

Yours Faithfully



Deborah Butcher

**Executive Director Adult Social Care and Health (DASS) and NHS Director
Sefton**